

HOW TO UPLOAD, TEST OR CHANGE MUSIC FILES IN STARDOM

HOW TO UPLOAD A MUSIC FILE

Step #1 Open your entry

Log into Stardom.

Your Grafton Eisteddfod entry will be in the bottom half of your home page under the heading “*Completed Entries*”.

Step #2 Go to the Music Section

Click on the “*Performance Item*” link on the far righthand side under “*Other Actions*”.

Completed Entries						
☒ Current Contests ☐ Show ALL						
Modify	Entry #	Competition	Added	Entry Total	Status	Other Actions
Closed	GRA220066	68th Grafton Eisteddfod 2022	13/02/2022	\$245.31	Paid	View Entry Performance Item Contact Event

This will take you to a page that lists all the sections that you have entered that you need to supply music for.

We supply music for improvisation sections – so those sections will not show up here.

If your entry includes more than one entrant – they will all show up here with their names against their sections.

Step #3 Add the Music for a Section

For each section in turn please do the following:

Complete the following performance item details

Section : 503 9 Years Classical Ballet Solo - Time Limit: 03:00

Anne Astaire

Comments

Performance related Comments

Backing Track

Please upload the backing track for your performance (preferred formats are MP3, M4A and WAV – NO APPLE FILES PLEASE). Additionally, in the boxes provided, please enter the track name and indicate when the track should be started. Optionally, please use the comments box above to indicate any additional requirements you have for your performance.

Track Name

Classical Suite

Performer Begins

☒ Off Stage
☐ On Stage

Choose File

✓ ExampleFile.mp3

Save Changes

Back to Home

1. In the box with the heading “*Performance related Comments*”, write any information that you think would help the organisers with you for your performance. This is optional.

Eg “Has to put props on stage first.”

In the “*Backing Track*” section

1. Put the Track Name
2. Click on whether you start “*Off Stage*” or “*On Stage*” (so the music starts at the right time).
3. Add “*Optional Comments*”
Eg “There is a 5 second delay before the music starts.”
Eg “It starts very softly – turn up the volume”
4. Click the “*Choose File*” box, then find the backing track file on your computer/ device and the select it.

Hints and Tips

CHAMPIONSHIP SECTIONS – You Need 2 Music Files

- All championship sections require 2 dances – and so you need to add 2 music files.
- The Schedule says what is the first dance (eg slow tap) and what is the second dance (eg speed tap). The music for the first dance goes in the first spot, and the music for the second dance in the second.
- The exception is Contemporary Championships. The first dance is always an improvisation – so leave the first backing track spot empty.

Section : 336 14 Years & Under Intermediate Ballet Championship Solo - Time Limit: 04:00

Avalon Oxford

Comments

Performance related Comments

Backing Track

Please upload the backing track for your performance (preferred formats are MP3, M4A and WAV – NO APPLE FILES PLEASE). Additionally, in the boxes provided, please enter the track name and indicate when the track should be started. Optionally, please use the comments box above to indicate any additional requirements you have for your performance.

Performers Begin

☐ Off Stage

☒ On Stage

Optional Comments

Classical ballet

Choose File ✓2026 Classical - Faust.m4a

Backing Track 2

If required, please upload the second backing track for your performance (preferred formats are MP3, M4A and WAV).

Performers Begin

☐ Off Stage

☒ On Stage

Optional Comments

Demi character: Cupid

Choose File ✓2026 Demi - Cupid .m4a

MUSIC FILE FORMAT

- Most audio file formats are OK, but the Eisteddfod **does not accept** AAC and Apple AIFF file formats as they cannot be played on our Windows based PC's.
- No video should be included with the track – music ONLY.

FILE NAMES

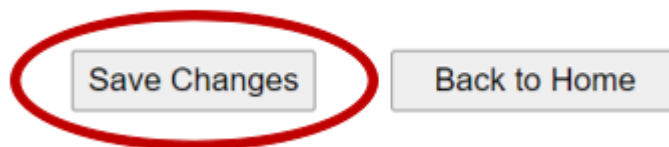
- If any of your music file name is extra-long, then that information might disappear off the right side of the page. Don't worry – the file is still there.

Step #4 Has the Upload Worked ?

If the upload worked you will see the **file title in blue** and there will be a **green tick in front of it**.

Step #5 Save What You Uploaded

Scroll down to the very bottom of the page and click on the “*Save Changes*” button. We strongly recommend that you do this **after every file you upload**.

**Step #5 Repeat for Each Section**

Repeat this process for each section listed.

Step #6 Save Again and Log Out

When you have finished uploading all your music files

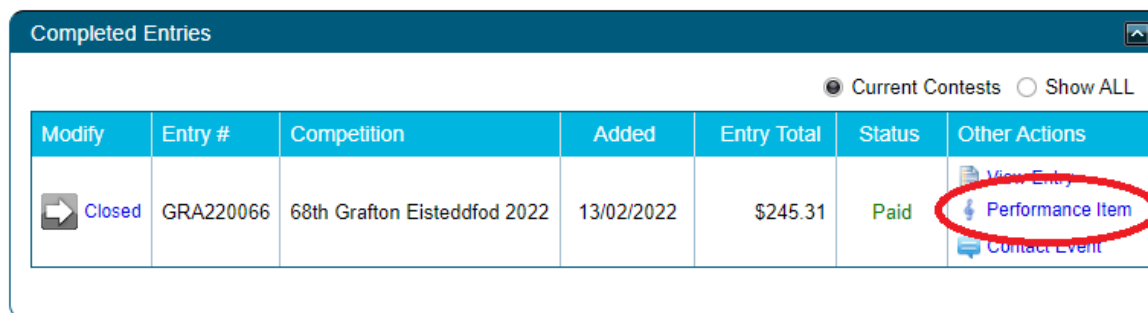
- click on “*Save Changes*” one more time
- then scroll back up to the top of the page and click on “*Logout*”.

HOW TO CHECK YOUR MUSIC

If later on you are worried that the music might have disappeared, or it is the wrong version - you can quickly and easily check it.

Step #1 Open your entry & Go To Music Upload Page

- Go to your entry, click on “*Performance Item*”, which will take you to the music upload page.



Modify	Entry #	Competition	Added	Entry Total	Status	Other Actions
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Step #2 Check Your Music File is Still Listed

- If a green tick and a blue file title are showing, that item of music is there.

[Genevieve Jackson Ballet Simple...](#)

Step #3 Test Your Music

To test a music file, double click on the blue file title – and it will download to your device. You can then play it.

If it is the wrong music file you can easily change it. (see the next section)

HOW TO CHANGE YOUR MUSIC

You can quickly and easily replace the music you uploaded with a different on.

Step #1 Open your entry & Go To Music Upload Page

- Go to your entry, click on “*Performance Item*”, which will take you to the music upload page.



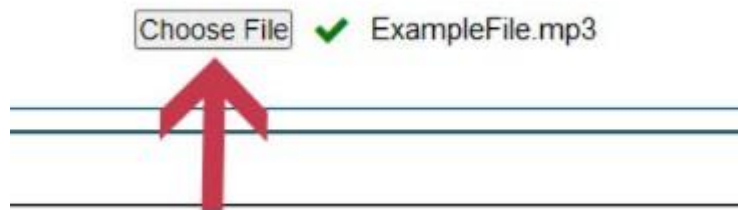
Modify	Entry #	Competition	Added	Entry Total	Status	Other Actions
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Step #2 Replace Your Music

Ignore the green tick and a blue file title that are showing – and click on "Choose File".

Then find the backing track file on your computer/ device and the select it.

The new music file will replace the one that was there.



BRING A BACKUP TO THE EVENT

Just in case, please bring a copy of all your music files to the event on a USB as a backup.
